

L-1000
DEMONSTRATE THE ABILITY TO REQUEST ADDITIONAL RESOURCES

CONDITIONS

The Logistics Section Chief is responsible for obtaining additional resources during an incident.

OBJECTIVES

Properly request additional personnel and equipment needed to meet incident requirements.

TRAINING AND EVALUATION

Training Outline

1. The Logistics Section Chief is responsible for ordering additional personnel and equipment resources as needed.
2. The Operational Planning Worksheet (ICS Form 215) is normally used as a work and resource-planning tool. It provides information on:
 - a. Incident work location
 - b. Work assignments
 - c. Kind and type of resources needed
 - d. Current availability of incident resources
 - e. Reporting location
 - f. Requested arrival time for additional resources.

By using the worksheet, the Logistics Section can determine additional resources needed and prepare a resource order.

3. Resource orders should contain the following information:
 - a. Incident name (Mission number)
 - b. Order and/or request number (if known or assigned)
 - c. Date and time of order
 - d. Quantity, kind, and type. (Include special support needs)
 - e. Reporting location
 - f. Requested time of delivery (specific, not simply ASAP)
 - g. Radio frequency to be used
 - h. Person/title placing request
 - i. Callback phone number or radio designation
 - j. Other information as appropriate
4. Submit resource order by phone, fax, email, or radio in accordance with local wing procedure or agency protocol.

Additional Information

More detailed information on this topic is available in ICS Module 9 and the CAP Mission Staff Reference Manual.

Evaluation Preparation

Setup: Prepare an ICS 215 for a missing aircraft search. Provide the individual with the completed ICS 215, a wing resource list, a wing telephone directory, a pen, and a local resource order form or sheet of paper.

Brief Student: Tell the student to prepare and submit a resource order to the trainer.

Evaluation

Performance measures

Results

The student must:

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| 1. Use the ICS 215 to determine the resources needed. | P | F |
| 2. Properly complete the resource request. | P | F |
| 3. Properly submit the resource request IAW local wing procedure. | P | F |

Student must receive a pass on all performance measures to qualify in this task. If the individual fails any measure, show what was done wrong and how to do it correctly.